B.VOC Patient Care Management

B.Voc (PCM) 2nd YEAR

III Semester				
S. No.	**Course Code**	**Subject**	**Type of Course**	**Credits**
1	BVPCM-301	Personal Care II	Skill	2
2	BVPCM-302	Patient Care Record -II	Skill	2
3	BVPCM-303	Advanced Nursing Procedures	Skill	4
5	BVPCM-304	Advance Computing skills	Gen	6
6	BVPCM-305	Human Values & Professional Ethics	Gen	6
	BVPCMP-301	**Vocational Practical based on BVPCM-301 to BVPCM-305**	**Skill**	10

BVPCM-301-Store Keeping & Cardiac Care - I

UNIT-1

Stocking of medicines and consumables

Maintaining medicine records under supervision

UNIT-2

X-ray handling and storage

Identifying various equipment in ICU

UNIT-3

Fetch portable ECG machine

Observe ECG procedure

BVPCM-302-Advanced Nursing Procedures

UNIT-1

Preparing beds

Bed for special cases

Operating hospital beds and stretchers

UNIT-2

Assisting patients in transfer of patients from bed to stretcher and vice versa

Assisting midwives to turn patient in bed

Weighing patients excluding surgical, orthopaedic and paediatric patients

Serving meals

UNIT-3

Emptying urine pots

Observing physiotherapist while physiotherapy

Chaperoning

Porting of various samples including blood samples and histopathology

Cleaning thermometer

Discarding biomedical waste including empty intra-venous (IV) bottles, needles, intra-venous set and intracath

Fetching instruments including light torch, knee hammer, tape, stethoscope,

sphygmomanometer and Glucometer

UNIT-4

Fetching dressing trolley

Fetching first aid kit

Use of three ways

Assisting midwife in establishing intracath and catheter

Assisting midwife in establishing catheter

Stabilising intracath and catheter after establishing by midwife

BVPCM-303

BVPCM-304-ADVANCE COMPUTING SKILL

Unit-1

Advance Word Processing Tools

Setting the layout of Table and documents, Mail merge techniques. Letter envelopes etc,

Using spell check and Thesaurus, Foot note nad Endnotes, Using Charts , shapes and pictures in word .

Unit-2

 Basics of Spreadsheet

Functions of Spreadsheet , Applications , Elements of Electronic Spread sheet ,creating

document saving and printing the worksheet, manipulation of cells ,Functions and charts, using

formulas , Functions and charts

UNIT-3

 Advance Spreadsheet Tools

Manipulations with charts and its types, Sorting, Filtering of data ,Pivot table, data validation techniques. Grouping and subtotaling of data. Text to column option . Printing of customized worksheet.

UNIT-4

 Presentation Software

Using Powerpoint, Opening an powerpoint presentation, Saving a presentation , Entering and editing text, inserting and deleting slides in a presentations , preparation of slides , adding clip arts, charts etc., Providing Aesthetics , Enhancing text presentation ,working with color lines styles and movie and sound ,adding header and footer, presentation.

BVRMIT-305-HUMAN VALUE AND PROFESSIONAL ETHICS

UNIT-1

 Need, Basic Guidelines, Content and Process for Value Education

Understanding the need, basic guidelines, content and process for Value Education

Self-Exploration its content and process, Natural Acceptance' and Experiential Validation- as the mechanism for self-exploration

Continuous Happiness and Prosperity- A look at basic Human Aspirations

Right understanding, Relationship and Physical Facilities- the basic requirements for fulfilment of

aspirations of every human being with their correct priority

Understanding Happiness and Prosperity correctly- A critical appraisal of the current scenario

Method to fulfil the above human aspirations: understanding and living in harmony at various levels

UNIT 2:

Understanding Harmony in the Human BeingUnderstanding human being

Understanding the Body as an instrument

Understanding the harmony of Body, correct appraisal of Physical needs, meaning of Prosperity in detail

UNIT 3:

Understanding Harmony in the Family and Society-

Harmony in Human Relationship

Understanding Harmony in the family – the basic unit of human interaction

Understanding values in human-human relationship

Trust and Respect as the foundational values of relationship

Understanding the meaning of trust

Difference between intention and competence. Understanding the meaning of respect

Understanding the harmony in the society (society being an extension of family)

UNIT-4

Natural acceptance of human values

Definitiveness of Ethical Human Conduct

Basis for Humanistic Education, Humanistic Constitution and Humanistic Universal Order

Competence in professional ethics:

a) Ability to utilize the professional competence for augmenting universal human order

b) Ability to identify the scope and characteristics of people-friendly and eco-friendly

production systems,

c) Ability to identify and develop appropriate technologies and management patterns for

above production systems.

Case studies of typical holistic technologies, management models and production systems

Strategy for transition from the present state to Universal Human Order:

a) At the level of individual: as socially and ecologically responsible engineers, technologists

and managers

b) At the level of society: as mutually enriching institutions and organizations

BVPCMP-301-Store Keeping & Cardiac Care - I

Demonstration:

- Stocking of medicines and consumables

- Maintaining medicine records under supervision

- X-ray handling and storage

- Identifying various equipment in ICU

- Fetch portable ECG machine

- Observe ECG procedure

BVPCMP-302-Advanced Nursing Procedures

DEMONSTRATION OF:

- Help in putting patients clothes in laundry

- Preparing beds

- Bed for special cases

- Operating hospital beds and stretchers

- Assisting patients in transfer of patients from bed to stretcher and vice versa

- Assisting midwives or B. Voc... PCM to turn patient in bed

- Weighing patients excluding surgical, orthopaedic and paediatric patients

- Fetching dressing trolley

- Fetching first aid kit

- Use of three ways

- Assisting midwife in establishing intracath and catheter

- Assisting midwife in establishing catheter

305-BVPCMP- Practical Advance Computing skills

- Word Processing

- Mail merge techniques

- Using Charts , shapes and pictures in word .

- Basics of Spreadsheet

- document saving and printing the worksheet

- formulas , Functions and charts
- Advance Spreadsheet Tools
- worksheet.
- Presentation Software
- Using Powerpoint working with color lines
- styles and movie and sound ,presentations.